



**APPLICATION FOR REGISTRATION AS AN
ENGINEERING TECHNICIAN**

Before completing this form please read the “Notes to Candidates Seeking Registration as an Engineering Technician”.

This form is to be accompanied by the following documentation:-

Up to date CV/Training Report/Copies of qualifications

THIS FORM IS TO BE HANDWRITTEN (in block letters) OR TYPEWRITTEN

1. PERSONAL DETAILS

- a. Surname:
- b. Forenames:
- c. Address:
.....
.....
- d. Date of Birth: Age:
- e. Grade of Membership: Date of Election:
- f. Membership Number:

2. DECLARATION BY APPLICANT

I, the undersigned, certify each and every one of the statements in this application to be correct:

(Signed) Date:

3. ACADEMIC QUALIFICATIONS

FROM	TO	COURSE OF STUDY (Indicate Subjects)	QUALIFICATION & GRADE	EDUCATIONAL ESTABLISHMENT	DATE OF AWARD

4. TRAINING

Your Training Record/Report must be attached.

5. CAREER RECORD

5.1 Present Occupation

Current job title:
Employed from (date):
Employer:
Location: No. of employees:
Nature of business:
.....
.....

Nature of present occupation – a general statement of objectives and responsibilities:

.....
.....
.....
.....

Job specification – duties and engineering responsibilities:

.....
.....
.....
.....

Decisions – indicate briefly the nature of engineering decisions for which the applicant is personally responsible:

.....
.....
.....
.....

To whom are you directly responsible?

.....

5.2 Previous Occupation

Job title:
Employed from (date):
Employer:
Location: No. of employees:

Nature of business:

Principal products/activities:

Nature of previous occupation – a general statement of objectives and responsibilities:

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.....
.....

Job specification – duties and responsibilities:

.....
.....

Decisions – indicate briefly the nature of engineering decisions for which applicant was personally responsible:

.....
.....
.....

To whom were you directly responsible?

.....

5.3 **EMPLOYMENT RECORD** (before that covered in 5.1 and 5.2)

This section must list, chronologically, all posts held, showing for each (in this order):

- a. Dates (years only)
- b. Job title
- c. Employer
- d. Nature of business
- e. Duties and engineering responsibilities
- f. To whom you reported

This list must also clearly show the date of the award of relevant qualifications.

The list must also contain the principal training periods and any subsequent programmed industrial training.

Continue on separate A4 sheets as necessary with your name at the top.

AUTHORISING SIGNATURE:	
NAME:	M.E.Gallagher
POSITION:	Institute Secretary
DATE:	20.07.07